



**Minutes for Face to Face Meeting of the SNZ Technical Advisory Committee  
held on Saturday 3 November 2012 commencing at 10:00 am  
and resuming on 4 November 2012 at 9:00am  
Venue: Pelorus Trust Sports House, Petone**

**Present:** Jo Davidson, Lesley Huckins, Lyn Sutherland, Dianne Farmer, Ross Bragg, Dave Beattie, Matt Meehan, Kent Stead, Lisa Conroy

**Apologies:** Mark O'Connor

**Minutes:** May 2012 moved by Lyn Sutherland and seconded by Lesley Huckins

**Matters Arising:** Not covered elsewhere...

**2012 Meets:** Meet Director Reports:

2012 New Zealand Secondary Schools Championships – Hamilton  
(Dave Beattie)

A lot of officials are still not confirming their appointments.

Overall once that first session was over the rest of the meet went very well.

2012 New Zealand Short Course Championships – Wellington – Lesley Huckins

The format took a bit of getting used to but it went well. The Wellington region was excellent to deal with. Dress standards need to be addressed especially with live streaming. Feedback that Lesley got from the swimmers on the new layout was very positive.

**Assessments:**

2012 New Zealand Secondary Schools Championships – Hamilton  
2012 New Zealand Short Course Championships- Wellington

**Appointments:**

2013 New Zealand Open Water Championships- Taupo

Chief Referee 10km – Paul Matson/Chief Referee 5km – Matt Meehan

2013 New Zealand Junior Championships – Auckland  
(Meet Director - Ross Bragg) Wellington (Meet Director – Dianne Farmer)

2013 New Zealand Age Group Championships – Wellington  
(Meet Director – Matt Meehan)

2013 New Zealand Division Two – Invercargill  
(Meet Director Lyn Sutherland)

2013 New Zealand Open Championships – Auckland  
(Meet Director – Ross Bragg)

All appointments for the National Meets were actioned.

### **FINA/International:**

1 Any international meets that we should be targeting for our officials: -  
2013 Youth Olympics – Australia – SNZ will try and apply for 1-2 officials for this meet. Will apply for a PM scholarship for World Champs in Barcelona, and Jo will investigate World Cup in Japan. We will look into Pan Pacs in 2014 in Australia for next year's apps.

Rule changes for the 2013 Congress, Barcelona. SNZ TAC recommended three changes to rule wordings.

Minoo's Trans Tasman Report – Tabled.

### **Regional Updates:**

Upper North – Ross

Central North – Dave

Lower North West –Dianne

Lower North East – Matt

Upper South – Lesley

Lower South – Lyn

### **General Business:**

#### **1. National meets – formats etc –**

General discussion held regarding all National Meets.

Open Water – entries are coming in well; we have some Australian groups interested with prize money being in place. Same sponsors, with fire safety team and an additional 3 boats. The order of events has changed a bit; the 10km is now an hour earlier. The big screen and radio station will be in place. Registration for the Epic Swims will be at the Suncourt hotel with an expo. All swimmers will get a pack including the competitive swimmers.

NAGS – There will be a bay on the far side of the pool designated for coaches, which will be advertised about the 15m mark on the seating plan.

Opens – SNZ is working with Sky to see if they will be involved re sponsorship, if we can't get Sky then we would look at live streaming instead. No breakfasts will be done for officials. There will not be a schools or skins event on the Saturday post Opens. Both Short Course and Opens will be sanctioned PNZ events and it's likely that there will be an Australian IPC team attend next year.

Div II – The replacement for Dave Prattley has been advertised. Lyn is looking to get a committee together to work on this event.

Secondary Schools – will have another session, Fri morning/evening/Sat morning/night and Sun morning. SNZ are looking into composite school teams for relays etc to encourage more participation. The dates will be 6/7/8 September in Hamilton again.

Short Course – there was an email received about the last session being a bit boring with long events, may need to adjust the programme. Overall the format is hard work but manageable, and would be good to trial it for 2-3 years to get a real feel for how it's working.

## **2. Number of Qualifications that we have passed in the past 12 months**

Having a National Database that can track all the National qualifications will be very beneficial, where we can hopefully print out reports of who has what qualifications – this is in the pipeline. Having regional records would be very helpful for SNZ to check against records held and ensure information is not missed.

## **3. Withdrawals**

An invoice is sent to clubs regarding withdrawals and fees.

## **4. Drop Box**

Is a good system for sharing folders, Lesley put the roster sheet up in drop box and shared it with Swimming Wellington and it worked really well, this meant they could keep a common folder and manage it well by getting files printed. Kent to set up a link for all TAC members to have the option to access this folder so original documents can be shared but one copy is kept and SNZ will manage it. Kent will send everyone an invitation for this setup for an SNZ/TAC file.

## **5. National Qualifications**

Discussions were had about the status of qualifications at present and what is working and what isn't. We need to look into ways of recruiting more National Referees, and encouraging young officials to get into the pathway early. Overall the TAC members seem happy with the system as it stands, there is a lot of benefit to having regional qualifications and mentoring systems happening

and officials have the option to go along the pathway if this is what they want to do. Decision was made to stay as status quo for now, and will table again at next meeting to reinvestigate.

Discussions were held around having a separate JOS qualification. This would be available for those that don't want to go on to being a referee but would likely at a regional meet level, they would have to have a regional IOT qualification. Dave will work on the draft JOS file and send out for further input.

The recommendation for the National Qualification Application form under the Referee qualification will now say *the candidate must have passed a National IOT and at least a regional starter qualification and held the most recent one for the minimum of 6 months.*

*The awarding of National Qualifications is at the discretion of the SNZ TAC.*

## **6. Dress at National Meets**

It was agreed that the dress standard should state knee length shorts/skirts at heats and trousers/skirts at night; this will go out in the confirmation of appointments.

## **7. Newsletter**

A draft has been put together. Lisa will add in a mention about Dress Codes and reminder to notify Meet Directors prior to each meet. Official's manual is being updated and to let the membership know this will be out shortly.

## **8. Mentoring**

Jo will be going to a Sport Auckland mentoring course and will be good timing with us trying to implement a mentoring programme. It was decided that once Jo has been to this course she will take notes and put into the existing draft document.

## **9. FINA rule SW 11.5 re: timing in Relays**

Once you've ticked the DQ in meet manager it deletes the time, and at present doesn't work. In Meet Manager 4 there is an option to keep the times.

## **10. Update SNZ DQ Cards**

Lyn and Kent will update the guide to disqualification wording sheet with changes and put online.

## **11. National Officials badges**

Ross questioned that many officials do not wear the badges given by SNZ for their qualifications. He suggested having a card system that officials could possibly have a card outlining these qualifications, in particular for overseas events. This will be investigated once the current supply of badges has been exhausted.

## **12. Budgets – Jo**

Kent has asked each TAC member to let him know if there is anything they will be doing in their area outside the norm, so that it can be put into the budget.

## **13. Live Streaming – Lesley**

This is being looked at globally, there were 5 cameras at Short Course. It also shows up officials and is interesting to see how things are coming across to the public. Officials need to be told at the official's briefings and reminded that they are on the web and could be used at training sessions etc.

## **14. Technical Officials Guide**

Lyn will send to Kent for drop box and changes will be worked on so that it can be updated online ASAP.

## **15. Officials gear for purchase**

Lisa provided a selection of items that could be embroidered with SNZ logo and sold to officials. TAC members to come back to Lisa via email next week with feedback.

## **General Business**

Next TAC meeting is set for 25-26<sup>th</sup> May 2013 – Face to Face Meeting